



# Excelsior School Board

Independent Public School

## Meeting Minutes

<b>DATE:</b>	19 August 2020	<b>CHAIR PERSON:</b>	Cameron McLean
<b>TIME:</b>	6.00pm	<b>MINUTE TAKER:</b>	Stephanie Taylor

<b>ATTENDEES:</b>	Bec Stewart, Cameron McLean, Jennifer Capelli, Adam Fay, Aaron Adams, Karen Pott
<b>APOLOGIES:</b>	Luke Walsh

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	Welcome and Apologies	Chair	Apologies / Absentees: <ul style="list-style-type: none"> <li>Opening and welcome by Chairperson.</li> <li>Apologies and absentees -Luke Walsh</li> </ul>	
2 3	Confirmation of Agenda Disclosure of Interests	Chair	Members confirmed the agenda.  The Board noted there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda.	
4	Acceptance of previous minutes	Chair	Minutes of last meeting presented by Board Chair and declared as a true record. Sec Aaron Adams.	
5	Minutes/Business arising from previous minutes		<ul style="list-style-type: none"> <li>Members requested paper copies of notes are no longer required. Members will bring iPads to access information.</li> <li>Members Blurbs for website - Please remember to forward these ASAP to Stephanie for adding to website.</li> <li>Adam Fay will be resigning from his position as Board member at the end of year as his children have moved address and will not be attending Excelsior in 2021. Two interested people applied for Board nomination. A personal profile was sent out, however only one was returned. A discussion was held</li> </ul>	Stephanie to follow up and add to website.  Bec Stewart to send letter to unsuccessful applicant.  Bec and Cameron to meet with new Board member.

regarding suitability of the applicant and no objection received and candidate will be invited to attend the next meeting. A letter will be sent to unsuccessful candidate.

- 2020 Funding Agreement we had signed ours early and sent to Dept, -however the minimum spend for 2020 has since been removed by the Dept. Updated version of signed 2020 Funding Agreement noted and provided to all members.

**6.1 Finance Report**

**Bec**

<b>Voluntary Contributions August 2020</b>				
	<b>Students</b>	<b>Possible \$</b>	<b>Actual \$</b>	<b>%</b>
<b>Kindergarten</b>	60	\$3600	\$2190	61%
<b>Pre-primary</b>	50	\$3000	\$1620	54%
<b>Primary</b>	333	\$19980	\$10886	54%
<b>Total</b>	443	\$26580	\$14696	55%
<b>P&amp;C Cont</b>	318	\$9570	\$5070	53%

**Student Census August 2020**

	<b>Kin</b>	<b>PPR</b>	<b>Yr 1</b>	<b>Yr 2</b>	<b>Yr 3</b>	<b>Yr 4</b>	<b>Yr 5</b>	<b>Yr 6</b>	<b>Total</b>
<b>Funded Students</b>	60	50	50	64	65	47	57	50	<b>443</b>
<b>Aboriginal</b>	2			1	2	1		2	<b>8</b>

- The One Line Budget currently showing \$187815 at end of July.
- Staffing - Anna Muraszko LSL – Laura Jackson Monday’s Thilo Gounden LSL – Leah Carmody Thursday’s
- Commission- Matrix Uniforms commission received \$201.27
- Personal Requirement Lists for 2021. We currently use Ziggy’s Educational Supplies. They are located just off Bannister Road in Canning Vale, so are close for parents to pop down. We have not had any complaints regarding supplies from parents. They are quick to pay our voluntary contributions and commission to us. Unanimous decision to stay with Ziggies for 2021.
- Dept is still currently funding the COVID Cleaning staff.

6.2	Targeted Initiatives	Bec	Targeted Initiatives report attached. Report outlines where funding is currently being used across the school. Aaron to seek information regarding funding for Chaplain from City of Gosnells.	Aaron to seek information on Chaplain funding.
6.3	On Entry Data Analysis 2020	Bec	Testing is mandatory for all Pre-primary students. Leah Carmody conducted all the tests 1:1 to ensure consistent assessment across all students. Tests were conducted early in the year and data is used by teachers to plan their lessons. Valuable information is obtained.	
6.4	Aboriginal Cultural Standards Framework	Bec	Aboriginal Cultural Framework - Audit document attached and presented to members. Resource boxes to be created for each block. Scope and sequence to be presented at upcoming meeting and members are keen to see what is taken from the list and placed in action.	
6.5	School Development Days 2021	Bec	<p><b>Term 1</b> -Thursday 28 &amp; Friday 29 January 2021</p> <p><b>Term 2</b> - Friday 4 June 2021</p> <p><b>Term 3</b> - Friday 3 September 2021</p> <p><b>Term 4</b> - Monday 8 November &amp; Friday 17 December 2021</p> <p>The above dates were endorsed by members.</p>	
6.6	Bushfire Plan	Bec	We have updated the Bush Fire Plan to the new template and added a summary of this to the website for parents. We have been updated to a very high risk and this will mean if catastrophic conditions are declared the school will be closed. We have Forest Crescent and Campbell Primary School as emergency evacuation centres if required.	
7.1	General Business Oval Update	Cameron	A report was to be issued on the recommendations for the oval. Unfortunately, this was never received at a school level. Members asked for report to be followed up. Aaron will ask City of Gosnells turf people if they can have a look at the oval to see what they may be able to suggest with regards to oval condition.	Stephanie to follow up on report for oval. Aaron to contact COG
7.2	Screening	Bec	All members are required to undertake screening as a Board member. This includes existing and new members.	Stephanie to email information to Luke.

7.3	CVC Board Member	Cameron	Cameron has joined Canning Vale College School Board as a parent representative. Cameron would be happy to table items if we had any areas of concern/ideas with students transitioning to high school.		
8	Conclusion	Chair	Next meeting to be held on Week 9 Term 3 16 September 2020		
NEXT MEETING:	16 Sept 2020	MEETING CLOSED:	7.07pm	SIGNED:	11/6/20
				CHAIRPERSON	DATE